Exchange Programme

|  |
| --- |
| **ACADEMIC YEAR** |

**1. Student's Personal Data**

(to be completed by the student applying)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Family name |  | First name |  | |
| Nationality |  | Gender: | female | male |
| Date and  place of birth |  |  |  |  |
| Current address |  | Permanent address  (if different) |  | |
| Country |  | Country |  | |
| Tel. |  | Tel. |  | |
| Fax |  | Fax |  | |
| Email |  | Email |  | |

|  |
| --- |
| Briefly state the reasons why you wish to study in Germany? |
|  |

**2. Sending Institution**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Name |  | | Contact person |  | |
| Full  address |  | | | | |
| country |  | | | | |
| Tel. | | Fax | | | Email |

**3. Language Competence**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Your native language |  | | | | | | |
| **Language competence** | | I am currently studying this language | | I have sufficient knowledge to follow lectures | | I would have sufficient knowledge to follow lectures if  I had some extra preparation | |
| **German** | | yes | no | yes | no | yes | no |
| **English** | | yes | no | yes | no | yes | no |

***Please notice: All lectures are held in German language only!***

**4. Previous and current study**

|  |  |  |
| --- | --- | --- |
| Diploma/degree for which you are currently studying: |  | |
| Number of higher education study years prior to departure abroad: |  | |
| Have you already studied abroad? | yes | no |
| If yes, when and at which institution? | | |
| The attached *Transcript of records* includes full details of previous and current higher education study. Details not known at the time of application will be provided at a later stage. | | |

**5. Duration of stay at Hochschule für den öffentlichen Dienst in Bayern**

|  |  |  |  |
| --- | --- | --- | --- |
| From: |  | To: |  |

|  |  |  |
| --- | --- | --- |
| Date an place |  | Signature of applicant |